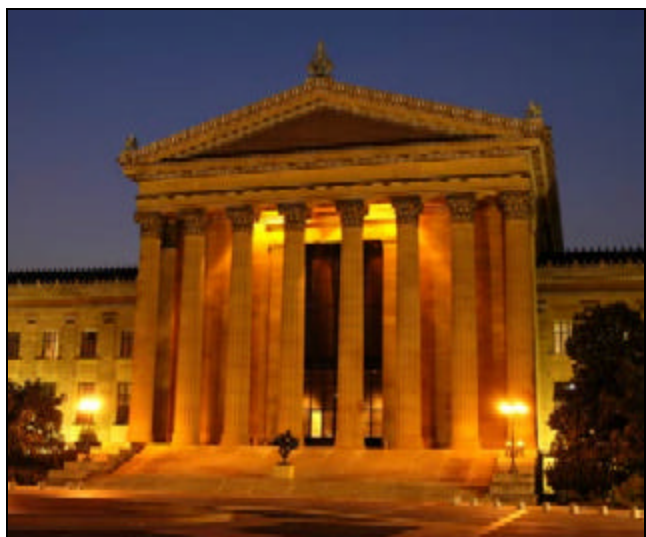


AHME ACADEMY

Wednesday,
September 24, 2008
Penn's View Hotel
Philadelphia, PA



7:45 Registration

8:00 Welcome/Introductions

8:15 Medicare GME Financing: "Fundamentals and the Future"

Karen S. Fisher, JD
Senior Director
Association of American Medical Colleges,
Washington, DC

By the end of this session, the learner will understand the:

- o Basics of Medical Funding for GME
- o Recent regulatory changes

9:15 GME 101 (Acronyms - Alphabet Soup)

Marlene R. Cooper
Executive Director, GME
UPMC, Pittsburgh, PA

By the end of this session, the learner will be able to:

- o Identify at least three resources that can be used by GME staff and leadership
- o Discuss how GME roles relate to other organizations/associations, such as AAMC, ABMS, AOA, ACGME
- o Describe how GME functions interrelate with hospital Joint Commission accreditation, Medicare, and corporate compliance
- o Describe basic knowledge and skills required for appropriate GME management

10:15 Break

10:30 Preparing for a Site Visit

Catherine M. Eckart, MBA
Director of Graduate Medical Education
Albany Medical Center, Albany, NY

By the end of this session, the learner will be able to articulate:

- o How to prepare for a program site visit, including completion of the Program Information Form (PIF)
- o How to prepare for an institutional site visit, including completion of the Institutional Review Document (IRD)
- o An overview of what an ACGME site visitor usually looks for during the site visit
- o The GMEC's role and requirements pertaining to accreditation

11:30 Developing an Interactive Orientation Model

Tammy C. Tuck
Administrator, Graduate Medical Education
Duke University Medical Center, Durham, NC

By the end of this session, the learner will understand how to create an audience-friendly program while:

- o Satisfying regulatory, accreditation and institutional requirements
- o Complementing live speakers with web-based technology

12:15 Lunch -- Supported by: HSoft Corporation, Inc. -- <https://www.meditrek.com/abHSoft.htm>

1:15 **Recipe for Conducting Successful Internal Reviews**

Carolyn C. Snipe, MA

Director of Graduate Medical Education
North Shore - Long Island Jewish Health System,
Great Neck, NY

By the end of this session, the learner will be able to:

- o Discuss at least 3 key elements of a successful Internal Review policy, including appropriate Internal Review participants
- o Describe the need for an institution policy that ensures standards of excellence for all sponsored programs
- o Develop tools to assure appropriate documentation of key accreditation issues, i.e., develop a standard question guide and a standard internal review template
- o Monitor compliance with identified areas of concern

2:15 **Effective Use of Surveys**

Tia O. Drake

Director of Graduate Medical Education
Washington University School of Medicine, St. Louis, MO

By the end of this session, the learner will be able to:

- o Develop plans to resolve problems identified by the house staff
- o Review the progress of changes implemented to resolve prior citations
- o Identify new areas of noncompliance, and ways to document the program's compliance on this issue

3:20 **Break**

3:30 **Program Report Card**

Catherine M. Eckart, MBA

Director of Graduate Medical Education
Albany Medical Center, Albany, NY

By the end of this session, the learner will be able to:

- o Design and implement a comprehensive residency program report card
- o Identify objective, program-specific metrics that are useful across specialties
- o Longitudinally compare residencies to each other and to past performance using report card and metrics

4:30 **Open Discussion**

Hotel Information: Ask for "Association for Hospital Medical Education" discounted room rate when you call the Penn's View Hotel in Philadelphia, PA. AHME's room block is available for September 23, 2008 at a rate of \$150 a night.

Deadline for reservations is 9/9/08. Call 1-800-331-7634.

AHME Academy Registration Form

Please complete this registration form and mail with check or money order made payable to: Association for Hospital Medical Education (AHME), P.O. Box 931644, Cleveland, OH 44193 or fax credit card info to 724-864-6153. Go to www.ahme.org to register online.

Name: _____

Title: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Fax: (_____) _____

Email: _____

Special physical or dietary needs: _____

Registered Guest Name: _____



Registration for AHME Academy

Deadline: September 19, 2008
Registration fees apply to both members and non-members.

On or before 9/9
\$345 _____

On or after 9/10
\$375 _____