FRIDAY, FEBRUARY 23, 2018
MOREHOUSE SCHOOL OF MEDICINE
NATIONAL CENTER FOR PRIMARY CARE
720 Westview Drive, SW ~ Atlanta, GA  30310-1495

7:30  Registration & Continental Breakfast

8:00  Welcome to Morehouse, Emory and to AHME
  Yolanda Wimberly, MD, MSc, FAAP
  Associate Dean, Clinical Affairs & DIO
  Morehouse School of Medicine
  AAMC GRA Steering Committee Member
  Marilane Bond, EdD, MBA
  Former AHME President
  Associate Dean, Medical Education
  Emory University School of Medicine
  Catherine Eckart, MBA
  Former AHME President & Chair of COIL and AHME Academy
  Assistant VP, GME Accreditation
  Hospital Corporation of America (HCA)

8:15  Program Administrators and Coordinators at the Crossroads:
      Succeeding at the Nexus of Your Program
      Catherine Eckart, MBA
      Former AHME President
      Assistant Vice President, GME Accreditation
      Hospital Corporation of America ~ Tampa, FL
      Frederick Schiavone, MD, FACEP
      AHME Board of Directors
      Vice President and DIO, GME
      HCA West Florida ~ Tampa, FL

At the conclusion of the session, learners should be able to:
• Utilize a robust job description as a professional roadmap to a career as a Program Administrator or Coordinator
• Identify a framework for Milestones for Program Administrators and Coordinators and describe its purpose as a competency-based tool
• Describe use of Program Administrator & Coordinator Milestones as a tool for self-reflection, professional development and evaluation
• Help Program Administrators and Coordinators with their own wellbeing and resilience

9:45  Break

10:00 ACGME Overview and Updates: Setting the Stage for Institutional and Program Success
      Tia O. Drake
      AHME President-Elect
      Executive Director, GME
      Washington University School of Medicine ~ St. Louis, MO

At the conclusion of the session, learners should be able to:
• Identify recent and upcoming changes to ACGME requirements, expectations and accreditation
• Discuss the impact of CLER, the Milestones and the new Common Program Requirements on program and institutional accreditation
• Coordinate efforts between Central GME and program leadership
• Identify and reproduce Best Practices to enable excellence across your enterprise

11:00  Choose One
      Annual Program Review: ACGME Resident Survey Results and Milestones Data
      Taiwana Mearidy, MBA
      Assistant Director, GME
      Emory University School of Medicine ~ Atlanta, GA
      Ulemu Luhanga, MSc, MEd, PhD
      Education Researcher (GME)
      Emory University School of Medicine ~ Atlanta, GA

      Surviving the ACGME 10-year Self-Study Visit
      Brandy Collins-Freiger, C-TAGME
      Fellowship Programs Education Administrator & Chair, PAC Leadership Team
      Tammy Pickens, BS, C-TAGME
      Administrative Director & Chair-Elect, PAC Leadership Team
      Natasha Millette, BS
      Fellowship Program Coordinator & Professional Development Team Leader, PAC Leadership Team
      Heather S. Fisher, BS
      Program Coordinator & Co-Leader for TAGME Certification Study Group

      At the conclusion of the session, learners should be able to:
• Discuss how to use ACGME Survey and Milestones data
• Design a follow-up collection tool to drill down into areas of concern that remain after the Survey
• Develop methodology to follow up on identified program-specific and systemic institutional problems identified in APE and AIR processes already in place
• Describe the ACGME’s approach to program self-study
• Understand paradigm of continuous accreditation and self-studies
• Discuss oversight provided by the GME Office to enable quality outcomes of program self-study
• Provide a framework for constant data collection and analysis for all programs embarking on self-studies

- All are from University of Alabama at Birmingham
12:30 Networking Lunch - One copy of AHME’s Guide to Medical Education in the Teaching Hospital and one copy of Remediation of the Struggling Medical Learner will be given away!

1:30 Choose One

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<th>Best Practices in Utilizing APEs, CCCs and PECs</th>
<th>Making Faculty Development Work at the Program Level</th>
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| Bijal Shah, MD  
Faculty, Emergency Medicine  
Emory University School of Medicine ~ Atlanta, GA | Riba Kelsey-Harris, MD  
Program Director, Family Medicine  
Morehouse School of Medicine  
Atlanta, GA |
| Tia O. Drake  
AHME President-Elect  
Executive Director, Graduate Medical Education  
Washington University School of Medicine ~ St. Louis, MO | Janice Herbert-Carter, MD, MGA, FACP  
Chair and Associate Professor  
Medical Education  
Morehouse School of Medicine  
Atlanta, GA |

At the conclusion of the session, learners should be able to:
- Identify for our programs the areas in need of attention from several data sources
- Understand the integration of these data into program and institutional oversight and accountability
- Appreciate the need to build the Annual Institutional Review (AIR) from the information gathered, assessed and discussed at each Program level activity

3:00 Break

3:15 Institutional Dashboards: Bringing it all Together

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<thead>
<tr>
<th>Yolanda Wimberly, MD, MSc, FAAP</th>
<th>Tammy Samuels, MPA</th>
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| Associate Dean, Clinical Affairs & DIO  
Morehouse School of Medicine ~ Atlanta, GA | Assistant Dean and Director for GME  
Morehouse School of Medicine ~ Atlanta, GA |

At the conclusion of the session, learners should be able to:
- Identify for our programs the areas in need of attention from several data sources by creating an illustrative institutional compliance dashboard
- Understand the integration of these data into program and institutional oversight in the new Accreditation System, the self-study site visits, the CLER visits and assessment of the specialty-specific milestones
- Appreciate the need to build the Annual Institutional Review (AIR) from the information gathered, assessed and discussed in the Dashboard
- Evaluate the capacity and limitations of institutional dashboards when providing program oversight and accountability

4:15 Closing Comments and Thanks

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WITH OUR TIERED PRICING, ALL OF YOUR STAFF CAN ATTEND!

Up to 5 people: $275 (members)/$350 (non-members)
6-10 people: $225 (members)/$300 (non-members)
11 or more people: $175 (members)/$250 (non-members)

REGISTER ON-LINE AT WWW.AHME.ORG BY FEBRUARY 16, 2018

All payment options including pay by check are available on-line. You must register as a group to get the group pricing.

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**Hotel Information**

Sleeping rooms are available 2/22 and 2/23 at the Ellis Hotel.
Rates are $149 plus tax and fees.

**DEADLINE FOR RESERVATIONS IS JANUARY 23, 2018.**

Call 1-877-211-2545 or use this link
(the group code is “Association for Hospital Medical Education”)

Hotel address: 176 Peachtree Street NW ~ Atlanta, GA 30303

Cancellation Policy: In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant (tricia@ahme.org) by February 16, 2018.