



AHME ACADEMY

FRIDAY, MARCH 13, 2020

HOSTED BY HCA HEALTHCARE

GME HEADQUARTERS ~ NASHVILLE, TN

2000 HealthPark Drive ~ Brentwood, TN 37027

7:30 **Registration & Continental Breakfast**

8:00 **Welcome** **Carrie Eckart, MBA**
 AHME Past President & Academy Chair
 Assistant Vice President, GME Accreditation
 HCA Healthcare ~ Tampa FL

Cathryn Rolfe, JD
 Vice President and COO, Graduate Medical Education
 HCA Healthcare | Physician Services Group ~ Brentwood TN

8:15 **Program Administrators and Coordinators:
Professional Growth and Development**

Fran DeYoung
 Far West Division Director, GME
 HCA Healthcare ~ Las Vegas NV

At the conclusion of the session, learners should be able to:

- Utilize a robust job description as a professional roadmap to a career as a Program Administrator or Coordinator
- Identify a framework for Milestones for Program Administrators and Coordinators and describe its purpose as a competency-based tool
- Describe use of Program Administrator & Coordinator Milestones as a tool for self-reflection, professional development and evaluation

9:15 **Administrator and Coordinator Wellness**

Lori McMann, MS
 South Atlantic Division Director, GME
 HCA Healthcare ~ Charleston SC

Pam Demers
 Brandon Regional Hospital Administrative Director, GME
 HCA Healthcare ~ Brandon FL

At the conclusion of the session, learners should be able to:

- Help Program Administrators and Coordinators with their own wellbeing and resilience
- Understand the resources that are needed and those that are available to coordinators
- Appreciate the need to build the Coordinator Community around priorities, activities and learning opportunities

10:15 **Break**

10:30 **Building and Utilizing the 10-year Dashboard:
Institutional Oversight of Program Improvement**

Carrie Eckart, MBA
 AHME Past President
 Assistant Vice President, GME Accreditation
 HCA Healthcare ~ Tampa FL

At the conclusion of the session, learners should be able to:

- Identify for our programs the areas in need of attention by creating an institutional compliance dashboard
- Understand the integration of these data into program and institutional oversight, including APEs and the AIR
- Explore the value and the limitations of dashboards in providing program oversight and accountability

11:30 **Helping Our Programs to Improve: Utilizing APEs, CCCs and
PECs to Greatest Benefit**

Tyrece Hunter, MBA
 MidAmerica Division Director, GME
 HCA Healthcare ~ Kansas City KS

At the conclusion of the session, learners should be able to:

- Identify recent changes to ACGME requirements, expectations and accreditation
- Discuss the impact of CLER, the Milestones and the new Common Program Requirements on program and institutional accreditation
- Identify and reproduce Best Practices to enable excellence across your organization's GME programs

12:30 **LUNCH and Networking**

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| 1:00 | Breaking Bad: Essentials of Remediation, Documentation and Termination Cathryn Rolfe, JD Vice President and COO, Graduate Medical Education HCA Healthcare Physician Services Group ~ Brentwood TN | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> Effectively manage and document resident remediation and disciplinary matters, with respect to the process Ensure policies are consistently referenced and utilized Analyze hypothetical case studies related to resident remediation and disciplinary matters |
| 2:00 | Making Faculty Development Work at the Program Level: Moving from Meeting ACGME Requirements to Engaging GME Faculty Brandy Church, MA Director of Education, GME HCA Healthcare Physician Services Group ~ Brentwood TN | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> Describe ACGME expectations for faculty development Articulate strategic planning methodology to establish faculty development programming with measurable outcomes Identify ways in which collaboration can allow for sharing of faculty development resources |
| 3:00 | Break - One copy of AHME's <i>Guide to Medical Education in the Teaching Hospital</i> and one copy of <i>Remediation of the Struggling Medical Learner</i> will be given away! | |
| 3:15 | Changing Culture from the Ground Up: Integrating Residents into Institutional Improvement Efforts Fred Schiavone, MD, FACEP AHME President West Florida Division Vice President, GME HCA Healthcare ~ Tampa FL | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> Identify ways to align resident interest in quality improvement with institutional goals Design methods to incorporate organizational culture change principles into resident learning activities Benefit from engaging the C-Suite and residents in CLER initiatives for the benefit of both |
| 4:15 | We are each other's customers: Collaborative Efforts between the GME Office and all of our Programs Carrie Eckart, MBA AHME Past President Assistant Vice President, GME Accreditation HCA Healthcare ~ Tampa FL | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> Identify elements of institutional oversight that relate directly to individual program activities Develop strategies to remain nimble and compliant as ACGME program and institutional requirements change Describe the symbiotic relationship of the program and institutional GME offices |
| 5:00 | Closing Comments and Thanks Cathryn Rolfe, JD and Carrie Eckart, MBA | |

WITH OUR INEXPENSIVE TIERED PRICING, ALL OF YOUR STAFF CAN ATTEND!

Up to 5 people: \$275 (members)/\$350 (non-members)

6-10 people: \$225 (members)/\$300 (non-members)

11 or more people: \$175 (members)/\$250 (non-members)

REGISTER ON-LINE AT WWW.AHME.ORG BY March 6, 2020

All payment options including pay by check are available on-line. You must register as a group to get the group pricing.



Hotel Information

Sleeping rooms are available for 3/12 and 3/13 at the Four Points by Sheraton - Brentwood.
Rate is \$122.00 plus tax and fees.

HURRY! DEADLINE FOR RESERVATIONS IS 2/12/20.

[Visit this link to reserve](#)

Hotel address: 760 Old Hickory Boulevard
Brentwood, TN 37027



Cancellation Policy: In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant (tricia@ahme.org) by March 6, 2020.