



AHME ACADEMY

FRIDAY, OCTOBER 4, 2019

HOSTED BY UNIVERSITY OF ARIZONA
COLLEGE OF MEDICINE-PHOENIX GME OFFICE

Banner-University Medical Center Phoenix ~ 1111 E. McDowell Road ~ Phoenix, AZ 85006

7:30 Registration & Continental Breakfast

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| <p>8:00 Welcome Catherine Eckart, MBA AHME Past President Assistant Vice President, GME Accreditation HCA Healthcare</p> | <p>Diane Ramirez AHME Region VI Representative Manager, Graduate Medical Education University of Arizona College of Medicine – Phoenix GME Office</p> |
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8:15 Program Administrators and Coordinators: Professional Growth and Development

Caroline Diez, BA, C-TAGME

AHME Council of Program Admin & Coord (COPAC) Chair
Manager, Graduate Medical Education
Department of Academic Affairs
JPS Health Network ~ Fort Worth TX

Camilla Mendell

Medical Education Program Administrator
Dermatology, Endocrinology, Orthopaedic Surgery Fellowships
Phoenix Children's Hospital ~ Phoenix AZ

At the conclusion of the session, learners should be able to:

- Describe use of Program Administrator & Coordinator Milestones as a tool for competency-based self-reflection, professional development and evaluation
- Discuss the variety of career paths available to Program Coordinators/Administrators and the job description elements that best enable you to get there
- Discover the multitude of resources available for Program Coordinator/Administrator for professional development
- Introduce Journal Clubs as a method to increase the professional development of Program Coordinators/Administrators, while strengthening personal networks and improving public speaking skills

9:45 Central Focus: Administrator and Coordinator Wellness A Panel Discussion

Panel includes professionals from Banner-University Medical Center Phoenix and will include:

Daniel Drane III, EdD

Director of Wellness
Undergraduate and Graduate Medical Education
The University of Arizona College of Medicine ~ Phoenix, AZ

Donna L. Holland, MD FAAP FACP

Program Director- Internal Medicine/Pediatrics
Associate Professor of Medicine
The University of Arizona College of Medicine ~ Phoenix, AZ

At the conclusion of the session, learners should be able to:

- Help Program Administrators and Coordinators with their own wellbeing and resilience
- Understand the resources that are needed and those that are available to coordinators
- Appreciate the need to build the Coordinator Community around priorities, activities and learning opportunities

10:45 Break

11:00 Intentional Recruitment: Best Practices/Best Outcomes

Anne Hartford, MBA

AHME Council of Institutional Leaders (COIL) Chair
Designated Institutional Official and Administrative Director of Graduate Medical Education
Loyola University Medical Center ~ Maywood IL

At the conclusion of the session, learners should be able to:

- Reference the principles of the behavioral interview and how to utilize behavioral interviewing principles to level set the Interview Panel
- Use the Residency Interview to recruit residents who will be the best fit for your program
- Incorporate the learnings of the recruitment process and the interview when creating the Rank Order List

12:00 Lunch and Networking

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| 12:30 | Everything Old is New Again: Adaptive Change and the July 2019 ACGME Requirements Susan Greenwood-Clark, MBA, RN, FACHE AHME President-Elect Director of GME St. Mary Mercy Hospital Livonia ~ Livonia, MI | At the conclusion of the session, learners should be able to: <ul style="list-style-type: none"> Identify recent changes to ACGME requirements, expectations and accreditation Discuss the impact of CLER, the Milestones and the new Common Program Requirements on program and institutional accreditation Identify and reproduce Best Practices to enable excellence across your enterprise |
| 1:30 | ACGME Milestones 2.0: Their Role in Assessment and Evaluation: Helping Your Program, Helping Your Residents Laura Edgar, EdD, CAE Vice President, Milestones Development ACGME ~ Chicago IL | At the conclusion of the session, learners should be able to: <ul style="list-style-type: none"> Identify what benefits the Milestones have given programs and residents in the initial phase of implementation Provide examples of how Milestones have impacted assessment/evaluation activities for the clinical faculty Articulate the benefits of early identification of under performers, better feedback and aspirational goals for residents |
| 2:30 | Break - One copy of AHME's Guide to Medical Education in the Teaching Hospital and one copy of Remediation of the Struggling Medical Learner will be given away! | |
| 2:45 | The Clinical Learning Environment Review: How individual programs support institutional success Frederick M Schiavone, MD, FACEP AHME President Vice President and DIO, Graduate Medical Education HCA Healthcare – West Florida Division ~ Tampa FL | At the conclusion of the session, learners should be able to: <ul style="list-style-type: none"> Identify for our programs the areas in need of attention from the latest Clinical Learning Environment Review learning guides Integrate the institutional and program approaches to the focused areas of CLER Prepare different individuals and departments in the hospital to collaboratively and continuously address institutional priorities |
| 3:45 | We Are Each Other's Customers: Collaborative Efforts Between the GME Office and All of Our Programs Catherine Eckart, MBA AHME Past President Assistant Vice President, GME Accreditation HCA Healthcare ~ Tampa FL | At the conclusion of the session, learners should be able to: <ul style="list-style-type: none"> Identify elements of institutional oversight that relate directly to individual program activities Develop strategies to remain nimble and compliant as ACGME program and institutional requirements change Describe the symbiotic relationship of the program and institutional GME offices |
| 4:45 | Closing Comments and Thanks Catherine Eckart, MBA & Diane Ramirez | |

WITH OUR INEXPENSIVE TIERED PRICING, ALL OF YOUR STAFF CAN ATTEND!

Up to 5 people: \$275 (members)/\$350 (non-members)

6-10 people: \$225 (members)/\$300 (non-members)

11 or more people: \$175 (members)/\$250 (non-members)

REGISTER ON-LINE AT WWW.AHME.ORG BY SEPTEMBER 27, 2019

All payment options including pay by check are available on-line. You must register as a group to get the group pricing.



Hotel Information

Sleeping rooms will be available for 10/3 and 10/4 at the Springhill Suites by Marriott. Rate is \$139 plus tax and fees

DEADLINE FOR RESERVATIONS IS 09/19/19.

Call 1- 602-307-9929 or visit the link at www.ahme.org

Hotel address: 802 East Van Buren Street; Phoenix, AZ 85006



Cancellation Policy: In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant (tricia@ahme.org) by September 27, 2019.