



# AHME ACADEMY

FRIDAY, OCTOBER 19, 2018

HOSTED BY MSUCOM SCS AND SEMCME

Laurel Manor ~ 39000 Schoolcraft Rd., Livonia, MI 48150

7:30	<b>Registration &amp; Continental Breakfast</b>		
8:00	<b>Welcome to the Academy</b>	<b>Catherine Eckart, MBA</b> AHME Past President Assistant Vice President, GME Accreditation HCA, Enterprise-wide	<b>Susan Greenwood Clark, MBA, RN, FACHE</b> President, SEMCME Director, Medical Education St. Mary Mercy Livonia
			<b>Jonathan Rohrer, PhD, DMin</b> Associate Dean, College of Osteopathic Medicine Michigan State University Statewide Campus System
8:15	<b>Program Administrators and Coordinators at the Crossroads: Succeeding at the Nexus of Your Program</b>	<b>Frederick M. Schiavone, MD, FACEP</b> VP, GME & DIO, HCA West Florida GME Consortium HCA West Florida Division ~ Tampa, FL	<b>Catherine Eckart, MBA</b> AHME Past President Assistant Vice President, GME Accreditation HCA, Enterprise-wide
			<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Utilize a robust job description as a professional roadmap to a career as a Program Administrator or Coordinator</li> <li>Identify a framework for Milestones for Program Administrators and Coordinators and describe its purpose as a competency-based tool</li> <li>Describe use of Program Administrator &amp; Coordinator Milestones as a tool for self-reflection, professional development and evaluation</li> <li>Help Program Administrators and Coordinators with their own wellbeing and resilience</li> </ul>
9:45	<b>We Owe It to Our Learners: Providing Meaningful Feedback to Residents</b>	<b>Frederick M. Schiavone, MD, FACEP</b> VP, GME & DIO, HCA West Florida GME Consortium HCA West Florida Division ~ Tampa, FL	<b>Catherine Eckart, MBA</b> AHME Past President Assistant Vice President, GME Accreditation HCA, Enterprise-wide
			<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Describe the essential elements of giving effective and meaningful feedback, including the impact of the appropriate tools and the specific learning environment</li> <li>Use the best evaluation tools for the best settings – and successfully obtain timely/meaningful evaluations from faculty</li> <li>Identify opportunities for high quality feedback to be given – ongoing, formative, constructive, summative – to learners in a “just in time” mode</li> <li>Construct a practical model for effectively giving and receiving feedback in multiple patient care settings resulting in performance improvement and learner satisfaction</li> </ul>
10:45	<b>Break</b>		
11:00	<b>Best Practices for Training Program Administrators and Coordinators: Building Community through COPAC</b>	<b>Sharon Sullivan</b> Director, GME Operations & Project Management University at Buffalo GME ~ Buffalo, NY	
			<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Present recent Best Practices collected by COPAC</li> <li>Manage the annual calendar of GME responsibilities in an efficient and effective manner</li> <li>Transform the role of the TPA</li> <li>Gather feedback from peers and colleagues regarding this mission-critical role</li> </ul>
12:00	<b>Lunchtime Discussion The ACGME Milestones’ Role in Assessment and Evaluation: Milestones 2.0</b>	<b>Laura Edgar, EdD, CAE</b> Executive Director, Milestones Development/Executive Director, Review Committee for Medical Genetics & Genomics ACGME ~ Chicago, IL	
			<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Identify how the Milestones data can be used for program improvement</li> <li>Describe the differences being proposed for Milestones 2.0</li> <li>Articulate how the Supplemental Guides can be used for creating a shared mental model using Milestones 2.0</li> </ul>
1:00	<b>Helping Our Programs to Improve: Utilizing APES, CCCs and PECs to Greatest Benefit</b>	<b>Marko Jachtorowycz, MD, FACOG, FACS</b> Director, Medical Education and DIO Presence Saint Francis Hospital ~ Evanston, IL	
			<i>At the conclusion of the session, the learner should be able to:</i> <ul style="list-style-type: none"> <li>Identify for our programs the areas in need of attention from several data sources</li> <li>Understand the integration of these data into program and institutional oversight and accountability</li> <li>Appreciate the need to build the Annual Institutional Review (AIR) from the information gathered, assessed and discussed</li> </ul>

2:00 **Surviving the ACGME 10-year Self-Study Visit**

**Nicole Qualls, JD, MPH**

Director, Graduate Medical Education  
Ohio University Heritage  
College of Osteopathic Medicine ~ Dublin OH

*At the conclusion of the session, learners should be able to:*

- Describe the ACGME's approach to program self-study
- Understand paradigm of continuous accreditation and self-studies
- Discuss oversight provided by the GME Office to enable quality outcomes of program self-study
- Provide a framework for constant data collection and analysis for all programs embarking on self-studies

3:00 **Break - One copy of AHME's *Guide to Medical Education in the Teaching Hospital* and one copy of *Remediation of the Struggling Medical Learner* will be given away!**

3:15 **Making Faculty Development Work at the Program Level: Moving from Meeting ACGME Requirements to Engaging GME Faculty**

**Jonathan Rohrer, PhD, D Min**

Associate Dean, College of Osteopathic Medicine  
Michigan State University  
Statewide Campus System ~ East Lansing, MI

**Brandy Church, MA**

SCS Faculty Development Director, MSUCOM  
Statewide Campus System ~ East Lansing, MI

*At the conclusion of the session, learners should be able to:*

- Describe ACGME expectations for faculty development
- Articulate strategic planning methodology to establish faculty development programming with measurable outcomes
- Identify ways in which collaboration can allow for sharing of faculty development resources

4:15 **ACGME Updates: Common Program Requirements Sections I-V – New and Improved for July 2019**

**Susan Greenwood Clark, MBA, RN, FACHE**

President, SEMCME  
Director, Medical Education  
St. Mary Mercy Livonia ~ Livonia, MI

*At the conclusion of the session, learners should be able to:*

- Describe ACGME expectations for new Common Program Requirements' Implementation
- Identify ways to adapt your institution & program for July 2019
- Collaborate across institutions and programs to enable smoother transition to new requirements

5:00 **Closing Comments and Thanks** Catherine Eckart, MBA  
Susan Greenwood Clark, MBA, RN, FACHE  
Jonathan Rohrer, PhD, DMin

**WITH OUR INEXPENSIVE PRICING, ALL OF YOUR STAFF CAN ATTEND!**

**AHME Members: \$150**

**MSUCOM SCS Members: \$100**

MSUCOM SCS will reimburse AHME for the difference in MSUCOM SCS member and AHME member registration fees for any of their registrants.

**SEMCME Members: \$100 for first 100 registrants/\$150 for additional**

SEMCME will reimburse AHME for the difference in SEMCME member and AHME member registration fees for the first 100 SEMCME registrants. SEMCME members who register after 100 SEMCME members have already registered will pay the full AHME member rate of \$150.

**Non-Members: \$250**

Registrants who are not on the AME member, MSUCOM SCS member, or SEMCME member lists will pay the non-member rate of \$250.

**REGISTER ON-LINE AT [WWW.AHME.ORG](http://WWW.AHME.ORG) BY OCTOBER 12, 2018**

All payment options including pay by check are available on-line.

**Hotel Information**

Sleeping rooms are available for 10/18 and 10/19  
at the Hilton Garden Inn Plymouth.  
Rate is \$119 plus tax and fees.

**HURRY! DEADLINE FOR RESERVATIONS IS 09/27/18.**

Call 1-734-354-0001 or visit the link at [www.ahme.org](http://www.ahme.org)

Hotel address: 14600 Sheldon Road ~ Plymouth, MI 48170



Cancellation Policy: In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant ([tricia@ahme.org](mailto:tricia@ahme.org)) by October 12, 2018.