



AHME ACADEMY

Friday,
November 5, 2010
Savoy Suites Hotel
Washington, DC

8:00 Registration

8:20 Welcome/Introductions

8:30 GME 101 (Acronyms - Alphabet Soup)

Marlene Cooper

Executive Director, Graduate Medical Education
University of Pittsburgh Medical Center
Pittsburgh, PA

By the end of this session, the learner will be able to:

- o Identify at least three resources that can be used by GME staff and leadership
- o Discuss how GME roles relate to other organizations/associations, such as AAMC, ABMS, AOA, ACGME
- o Describe how GME functions interrelate with hospital Joint Commission accreditation, Medicare, and corporate compliance
- o Describe basic knowledge and skills required for appropriate GME management

9:30 Preparing for a Site Visit

Catherine M. Eckart, MBA

Director, Graduate Medical Education
University at Buffalo School of Medicine
Buffalo, NY

By the end of this session, the learner will be able to articulate:

- o How to prepare for a program site visit, including completion of the Program Information Form (PIF)
- o Key elements of what an ACGME site visitor usually looks for during the site visit
- o How to prepare for an institutional site visit, including completion of the Institutional Review Document (IRD)
- o The GMEC's role and requirements pertaining to accreditation

10:30 Break

10:45 Integrating Competencies Into Your Educational Program

Vaughn V. Wright, EdD

Education Accreditation Specialist
Christiana Care Health System
Newark, DE

By the end of this session, participants will be able to:

- o Identify methods to assist PDs in demonstrating program improvement, evaluation, and assessment
- o Identify examples of educational content for each of the competencies
- o Describe the importance of an assessment system for your program
- o Identify successful partnerships to implement ACGME competencies
- o Identify assessment strategies that gauge a resident's competence

12:00 Lunch

A copy of AHME's Guide to Medical Education in the Teaching Hospital will be given away to one lucky attendee!!

1:00 ECFMG Update for 2011-2012

Eleanor Fitzpatrick, MS

Manager & Responsible Officer Sponsorship Department
Educational Commission for Foreign Medical Graduates
Philadelphia, PA

By the end of this session, participants will be able to:

- o Identify at least two current ECFMG certification requirements
- o Provide overview of J-1 Visa sponsorship
 - Key Regulations
 - EVNET - the new on-line sponsorship application
 - Timelines
- o Understand program responsibilities associated with J-1 physicians

2:00 **NRMP Update**

Mona M. Signer

Executive Director
National Resident Matching Program
Washington, DC

By the end of this session, the learner will understand the:

- o NRMP Web application (R3 System)
- o New NRMP policy-related issues
- o 2012 Main Residency Match Supplemental Offer and Acceptance Program

3:00 **Break**

3:15 **Educating and Training Program Coordinators/Administrators:
Using the GME Office to Define a Standard**

Marilane Bond, EdD, MBA

Assistant Dean
Emory University School of Medicine
Atlanta, GA

By the end of this session, participants will be able to:

- o Identify three useful resources that will help to reduce the learning curve
- o Describe three ways to manage data for the residency program

4:30 **Open Discussion**

Hotel Information

Sleeping rooms are available at the Savoy Suites Hotel at a rate of \$169 a night.
Ask for the "A-H-M-E" discounted room rate when you make your reservation.
Deadline for reservations is Friday, 10/15/10. Call 202-337-9700.

AHME Academy Registration Form

Please complete this registration form and mail with check or money order made payable to: Association for Hospital Medical Education (AHME), P.O. Box 725, Indiana, PA 15701 or fax credit card info to 724-864-6153. Go to www.ahme.org to register online.

Name: _____

Title: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____

Fax: (____) _____

Email: _____

Special physical or dietary needs:

Registered Guest Name: _____



Registration for AHME Academy

Deadline: November 1, 2010

Registration fees apply to both members and non-members.

On or before 10/21 On or after 10/22
\$345 _____ \$375 _____

In the event of cancellation, a refund of the registration fee, less 25% administration fee, may be obtained only by written request to the AHME Executive Director by October 31, 2010.