2023 AHME INSTITUTE

Austin, Texas

April 26–28, 2023
(Wednesday - Friday)

- Expert Speakers
- Best Practice Presenters
- Networking with Colleagues
- Multiple Educational Tracks
- Information on the Latest News, Innovations & Developments

Austin Marriott Downtown
304 East Cesar Chavez Street | Austin, TX 78701
Phone (general information): 512-457-1111
Phone (room reservations): 512-608-4458
https://book.passkey.com/e/50355694

AHME | ASSOCIATION FOR HOSPITAL MEDICAL EDUCATION

Designated by AHME for 19.25 AMA PRA Category 1 Credit(s)™

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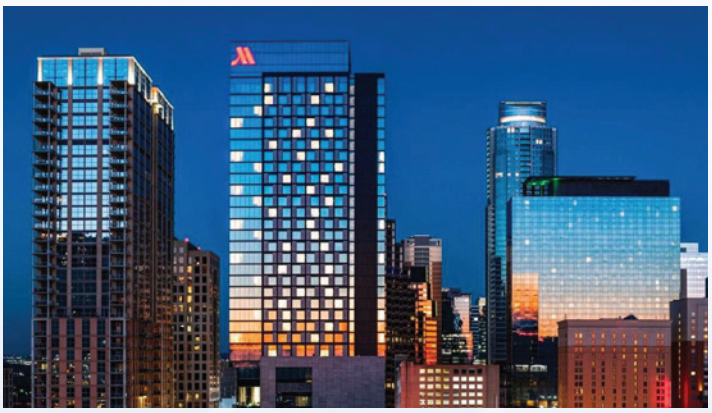
ACCME ACCREDITED WITH COMMENDATION

The Venue...Austin Marriott Downtown



https://www.marriott.com/en-us/hotels/ausmd-austin-marriott-downtown/overview/

The Austin Marriott Downtown is central to the best of Austin. This city location puts all the amenities of Austin right at your doorstep.

Outside is Texas – big sun, big food, and big fun. The hottest restaurants and music venues are nearby, as well as plenty of tourist attractions and the Congress Bridge that houses the famous Austin bats. Inside are amazing city views (especially from the rooftop pool), ample meeting space, and multiple on-site dining options. Also within walking distance is Lady Bird Lake that allows visitors to experience a bit of nature in the midst of the skyscrapers and city-life bustle.

Officially opened in 2021, the Austin Marriott Downtown is one of the newest jewels in the city. It can't be beat for its proximity to fantastic eats, its new accommodations, and the excellent surroundings. The location is ideal for learning and networking with your peers at the 2023 AHME Institute.

Transportation

Air Travel – Austin Marriott Downtown is located just 7 miles from the Austin-Bergstrom International Airport. https://www.austintexas.gov/airport

Ground Transportation – After arrival, there are several options to consider for ground transportation. For the latest information on your preferred method and to schedule what you need, please visit: https://www.austintexas.gov/department/ground-transportation-barbara-jordan-terminal

Note: The estimated cab fare to the Austin Marriott Downtown is approximately $35 one way.

Back for 2023! Viewer's Choice Award for Top Three Posters

This year's poster session will allow attendees to cast their vote for their top three choices. Awards will be announced during the Annual Business Meeting Luncheon at 11:30 a.m. on Friday and will include placement ribbons from the Poster Session Committee, as well as first, second, and third place for the Viewer's Choice Awards.

The poster exhibit is held each year and features new concepts and practical approaches to medical education. It is designed to provide medical educators with ideas they can use to advance their programs. The AHME Poster Committee selects the posters that are presented at the exhibit. The posters will stay on display after voting to extend the learning. The guidelines on submitting a poster abstract for consideration can be downloaded from the Events tab of the AHME website at www.AHME.org.

Exhibit Hall – Meet the Exhibitors!

All continental breakfasts, the Welcome Reception, and morning and afternoon breaks will be hosted in the Exhibit Hall, offering attendees plenty of non-competing exhibitor time to connect with vendors whose products and services are offered to assist you in your medical education work and whose support makes the AHME Institute possible. See www.AHME.org for information.

CTYPD Program

TY Program Directors are encouraged to attend the AHME Institute. Again in 2023, we are offering a registration option that includes online access to handouts before and after the conference; entrance to the plenary session on Thursday morning; entrance to CTYPD educational sessions on Thursday and Friday; continental breakfast and breaks on Friday; and the Annual Business Meeting & Luncheon on Friday.

NOTE: Please see Page 18 for pricing information on the full Institute as well as the discounted rate for attending only the CTYPD track.

2023 Conference Program

Pricing and payment information can be found on page 16.
(all times are listed as Eastern)

Plenary | Concurrent Session | Event | GME Leader Track | Coordinator Track | Transitional Year Track | CME/CPD Track

The codes above indicate the AHME Council responsible for selecting each session topic in the program. However, all registrants are welcome to attend any session of interest.

Wednesday, April 26

7:00-8:30AM **Council & Region Mixer Breakfast**

8:30-9:25AM

WE1 COPAC Boot Camp I: The Basics (Alphabet Soup, Time Management, Calendar)

Ann Ronayne, C-TAGME
Accreditation and GME Manager
Medical Uniersity of South Carolina

Elaine Danyew, C-TAGME
Senior Residency Program Coordinator
Dartmouth Health

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Understand the acronyms that make up the "Alphabet Soup" of Graduate Medical Education
- Recognize the importance of the Program Administrator/Coordinator's role and discover best practices to make preparation easier
- Recognize the significance of strong time management skills and develop skills to help improve personal time management
- Comprehend the importance of a well-developed academic year calendar/timeline

MODERATOR
Sue Tovar

8:30-9:25AM

WE2 DIO Evaluation of Program Director Performance

Susan Greenwood-Clark, MBA, RN, FACHE
Director, Medical Education and DIO
Trinity Health Livonia Hospital

Catherine Eckart, MBA
Assistant Vice President, GME Accreditation
HCA Healthcare Graduate Medical Education

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss the importance of specific DIO feedback to Program Directors to support institutional and program accreditation
- Define a process to use Program Director self-assessment as part of focused feedback from DIO and GME leadership professional development
- Facilitate GME faculty evaluation process by extrapolation of the Program Director evaluation
- Design a Program Director Evaluation process that works best for your own DIO/Sponsoring Institution
- Share current models used for purpose of evaluation

MODERATOR
Frederick Schiavone, MD, FACEP

8:30-
9:25AM

WE3 CPFD

Gamification: The ultimate patient safety escape room

Janeane Walker, PhD, RN
Director of Educational Outcomes GME/CME
Northeast Georgia Medical Center

Corey Hill, MSN-Ed, RN, CRRN, NPD-BC, CNEcl
Clinical Simulation Educator
Northeast Georgia Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Describe how gamification meets best practices when it comes to adult learning
- Identify gaming modalities that can be applied to various curricular content
- Plan a gamified curriculum based on an area of programmatic need
- Demonstrate how to use gamification in a patient safety escape room
- Discuss how the use of gamification familiarizes faculty/residents with patient safety issues, organizational policies, and variance systems contributing to the culture of safety

MODERATOR
Timothy P. Graham, MD, MHPE, FAAFP

9:30 -
10:25AM

WE4 COPAC

COPAC Boot Camp II: Building the Foundation (CCC, PEC/APE, Resources)

Elaine Danyew, C-TAGME
Senior Residency Program Coordinator
Dartmouth Health

Brooke Moore, MBA, C-TAGME
Consultant
Germane Solutions

Susan Tovar
Manager, Graduate Medical Education
BayCare Health System

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Recognize the importance of the Program Administrator/Coordinator to the Clinical Competency Committee (CCC) and discover best practices to make preparation easier
- Appreciate the role of the Program Administrator/Coordinator in regards to the Program Evaluation Committee (PEC) and gather best practices to make preparation easier
- Understand how the Annual Program Evaluation (APE) comes together and acquire best practices to make the reporting process easier
- Recognize the local, regional, and national resources available to Program Administrators/Coordinators

MODERATOR
Melissa Molina, MBA, C-TAGME

9:30-
10:25AM

WE5 COIL

Institutional Self Study – Lessons to Apply Now

Cuc Mai, MD FACP
Senior Associate Dean GME/ACGME DIO/
Associate Professor
USF Morsani College of Medicine

DeLaura Shorter, MS
Assistant ACGME DIO/Assistant Director
USF Morsani College of Medicine

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Understand the current model for the ACGME institutional self-study process
- Reflect on lessons learned from one institution's experience
- Identify the resources and infrastructure that needs to be developed to prepare for a future institutional self-study

MODERATOR
Alyson Riddick, MHA, C-TAGME

9:30-
10:25AM

WE6 CPFD

Help! Mentoring a research project when it's all new to me...

Sarah Perloff, DO
Associate Chair Department of Medicine/ID
Fellowship Program Director/IM Residency
Associate Program Director
Einstein Medical Center Philadelphia

Lynne H. Unikel, PhD
Behavioral Health Faculty - St. Luke's Family
Medicine Residency - Anderson
St. Luke's University Health Network

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Confidently approach the mentoring of a research project using best practices
- Create a project proposal with a manageable timeline addressing each essential component of the project
- Predict and manage common obstacles to successful project completion

MODERATOR
Rebecca Daniel, MD, FACP

10:30-
10:45AM

Break

10:45-11:55AM

PL1 **ACGME Update**

Thomas J. Nasca, MD, MACP
President and Chief Executive Officer
ACGME

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the vision and strategies of the ACGME to improve healthcare by assessing and advancing the quality of resident physicians' education through accreditation

MODERATOR
Venice VanHuse, MPA

12:00-1:10PM

E1 **Welcome Lunch for First-Time Attendees**

New to AHME's Institute? Let us welcome you! This luncheon is a great way to kick off the conference and meet fellow first-timers and AHME leaders. Only bona fide, first-time AHME Institute attendees may attend the Welcome Lunch. After registration is received, Welcome Lunch registrants will be notified if they are eligible to attend. A lunch ticket must be presented to be served and no on-site registrations will be available.

12:00-3:00PM

Exhibitor Setup and Poster Session Setup

1:15-2:10PM

WE7 COPAC **Using Your Voice: Excelling at Public Speaking and Cultivating Professional Presence in GME**

Vinod Nambudiri, MD, MBA, EdM, FACP, FAAD
Associate Program Director, Harvard Combined Dermatology Program
Brigham and Women's Hospital

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify and explore challenges to effective large group communication
- Review specific strategies for engaging with diverse audiences during presentations
- Practice techniques that can be translated into future speaking engagements

MODERATOR
Caroline Diez, MBA, C-TAGME

1:15-2:10PM

WE8 COIL **I've Got My ACGME Survey....Now what?**

Heidi T. Kromrei, PhD
DIO/Director of Medical Education
St. Joseph Mercy Oakland

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify areas of significant noncompliance in your ACGME Surveys
- Develop effective methods to investigate reported noncompliance
- Develop effective action plans for program improvement based on ACGME Survey results
- Address ACGME Survey reported noncompliance in the Annual Program Evaluation report
- Effectively communicate your program's ACGME Survey related performance improvement plans to the ACGME via the ACGME Annual Update

MODERATOR
Susan Greenwood-Clark, MBA, RN, FACHE

1:15-2:10PM

WE9 CPFD **A Workshop on Creating a Workshop**

Miriam E. Bar-on, MD
Assistant Vice President for Graduate Medical Education
Einstein Healthcare Network

Oriaku Kas-Osoka, MD, MEd
Program Director
UNLV School of Medicine

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the components of creating a workshop
- Demonstrate the process of designing a workshop
- Discuss the process of writing a competitive abstract submission

MODERATOR
Tara Zahtila, DO

2:15-3:10PM

WE10 COPAC **Metric Driven APE's for Continuous Improvement**

Lori Smith, MBA, MSL
Director, UGE & UME
Bayhealth Medical Center

Krista Lombardo-Klefos, MBA
GME Administrative Director
Cleveland Clinic

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss the importance of the SWOT in a continuous improvement cycle
- Collaborate in creating innovative smart goals for program improvement
- Design effective metrics which could be incorporated into the APE process for measuring success

MODERATOR
Bret Stevens, MBA, C-TAGME

2:15-3:10PM

WE11 COIL

Listening to Learn: Utilizing Podcasts in Medical Education

Kelley Whitehurst, MAEd
Program Manager, GME
ECU Health Medical Center

Mary S. Peaks, MPH, CHES
Assistant Director, Continuing Medical, Dental & Pharmacy Education
Brody School of Medicine at ECU and Eastern AHEC

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify necessary steps and resources for podcast development
- Describe best practices from literature regarding podcast use and educational effectiveness
- Consider resources and barriers to podcast development at your own institution
- List next steps for ensuring that a podcast can be used as a modality of accredited education (ACCME specific)

MODERATOR
Rachel Tutterow, MBA

2:15-3:10PM

WE12 CPFD

New Faculty Orientation & Development : The Must Haves and the How Tos

Renee H. Connolly, PhD
Director, GME Learning and Development
Prisma Health

Matt Orr, PhD
Associate Dean for Continuous Professional Development & Strategic Affairs
University of South Carolina School of Medicine-Columbia, Prisma Health

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe methods for identifying new faculty needs
- Identify key issues and administrative details of offering a new faculty experience that is sustainable, effective, and aligned with institutional and accreditation requirements
- Address common barriers for faculty participation and institutional leadership involvement and support
- Build faculty commitment toward your own continuing professional and personal development at an academic institution

MODERATOR
Renee Connolly, PhD

3:15-3:45AM

Refreshment Break with Exhibitors
(Exhibit Hall)

3:45-4:40PM

WE13 COPAC

Institutional Coordinator, Leadership & Success

Lori Smith, MBA, MSL
Director, GME & UME
Bayhealth Medical Center

LaToya Wright, BBA, C-TAGME
GME Institutional Administrator
UT Southwestern Medical Center

Kelly Aronson, MBA, C-TAGME
GME Institutional Coordinator
Detroit Medical Center

Krista Lombardo-Klefos, MBA
GME Administrative Director
Cleveland Clinic

Jennifer Burich, MA
GME Accreditation Specialist
Cleveland Clinic

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Define the Institutional Coordinator role, and the contributions to the success of the institution and program compliance
- Collaborate in describing the variety of roles Institutional Coordinators play in oversight of training programs and the institution
- Differentiate between leadership and management traits attributed to this role
- Meet new connections and foster relationships

MODERATOR
Michelle Valdez, MA

3:45-4:40PM

WE14 COIL

Building GME Leadership that Supports Program Improvement and Faculty Development

Pamela Promecene, MD
Associate Dean for GME/DIO
University of Texas Health Science Center at Houston

Samuel Luber, MD
Assistant Dean for GME/Assistant DIO
University of Texas Health Science Center at Houston

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss how to use already in-place processes, such as the APE, to identify weaknesses shared by multiple programs
- Construct working groups to improve the identified areas of delinquency
- Become familiar with writing a business plan to estimate the cost needed for project development
- Develop a plan to monitor and track improvements that are generated by the task force
- Discuss ways to share and disseminate the ideas and initiatives produced by the task force within the institution and to the larger medical education community

MODERATOR
Jill Herrin, MBA, C-TAGME

3:45-4:40PM

WE15 CPFD **Faculty and Resident/Fellow Publishing: Tips, Tricks, and Topics**

Simon Kitto, PhD
Professor, Department of Innovation in Medical Education/Director of Research, Office of Continuing Professional Development
University of Ottawa

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Determine what is "publishable" in CPD and FD
- Create a research question in CPD and FD
- Design a feasible project with a publishable outcome
- Understand and apply a tactical approach to publishing scholarly articles

MODERATOR
Renee Connolly, PhD

4:45-6:00PM

E2 **Meet the Exhibitors Reception**

All conference registrants are invited to attend this reception to network, meet exhibitors, and socialize. Appetizers will be served, and you will receive one complimentary beverage ticket in your on-site registration packet (cash bar will be available after use of your ticket).

** Those familiar with the AHME Institute will note that this reception has moved from Thursday to Wednesday.*

Thursday, April 27

6:45-8:00AM **Continental Breakfast with Exhibitors**
(Exhibit Hall)

7:00-8:00AM **Council of Program Administrators and Coordinators (COPAC) Breakfast Meeting**

Council on Professional and Faculty Development (CPFD) Breakfast Meeting

8:00-8:55AM

TH1 COPAC **Dare to Invest: Empowering Coordinators to Enhance their Professional Presence**

Melissa Hildebrand
Project Manager
UPMC

Lauren Petty
Senior Compliance Administrator
UPMC

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify the key roles and responsibilities of a program administrator/coordinator in today's climate
- Examine how the coordinator role is directly connected to the overall success of a program
- Be able to answer what you love most about your job and utilize the results to increase your job satisfaction and determine what success looks like for you personally
- Feel empowered about your contributions to your program and the medical education community while learning how to enhance your overall professional presence

MODERATOR
Melissa Molina, MBA, C-TAGME

8:00-8:55AM

TH2 COIL **Institutional GME Leadership: Update on the GME Leadership Competencies and What They Mean For You**

Maggie Hadinger, EdD, MS, ACC
Director, Academic & Student Affairs/AAMC GRA Subcommittee Member
OnlineMedEd

Yolanda Gomez, MD
DIO
University of Oklahoma, SCM Tulsa

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the history and evolution of the Institutional GME Leadership Competencies
- Identify 2-3 ways the GMELCs can be incorporated into practice
- Using the GMELCs and associated self-assessment, identify 1-2 competencies for their own professional development

MODERATOR
Tia O. Drake

8:00-8:55AM

TH3 CPFD

Medical Professionalism: The Contract with Society

Carmela Meyer, EdD
Adjunct Professor/Consultant
BCOM/Partners in Medical Education

Jacklyn Fuller, PhD
Director, GME
HCA Florida, Ocala Hospital

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Recognize the impact professionalism has on residents' professional identity formation
- Utilize tools that inform the effective management of disruptive behaviors
- Apply effective strategies to address unprofessional behaviors
- Adapt standard operating procedures to promote professionalism as a core competency

MODERATOR
Timothy P. Graham, MD, MHPE, FAAFP

9:00-9:55AM

TH4 COPAC

Effective Program Administrator Curriculum Efforts: Doing it and doing it well across campuses

Elyse Wieszczecinski, MHA
GME Office Manager
Prisma Health

Renee H. Connolly, PhD
Director, GME Learning and Development
Prisma Health

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify professional development areas for PA improvement
- Communicate the importance of engaging in continuing professional development among
- Program Administrators
- Understand delivery and administrative options to provide PA professional development curriculum across multiple campuses
- Build assessment and continuous improvement mechanisms for effective sustainability

MODERATOR
Sadhvi Khanna, MBA, MPH

9:00-9:55AM

TH5 COIL

Navigating Motivation and Change in Medical Education 2.0

Erin Reis, EdD, MBA, FACHE, C-TAGME
Associate Chief Academic Officer
McLaren Health Care

Bret Stevens, MBA, C-TAGME
Associate DIO
McLaren Oakland & McLaren St. Luke's

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Understand the basics of motivation in the workplace
- Recognize signs of motivation deprivation within your organization
- Develop an understanding of self-determination learning and its application to motivation
- Inspire sustainable and effective organizational changes within medical education to reignite motivation in self and others

MODERATOR
Bethany Figg, DEd.T, MBA, MLIS, C-TAGME, AHIP

9:00-9:55AM

TH6 CPFD

GME Educational Innovation: Cornerstones of Resident Education (CoRE)

Janeane Walker, PhD, RN
Director of Educational Outcomes GME/CME
Northeast Georgia Medical Center

Donna Brown, PhD, MSEd, C-TAGME
Director of Graduate Medical Education
Northeast Georgia Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Summarize the educational framework of the Cornerstones of Resident Education (CoRE)
- Discuss the benefits/return on investment (ROI) to executing a proposed CoRE curriculum
- Formulate a draft CoRE curriculum outline to implement in your academic setting
- Identify methods to assess resident learning outcome measures
- Understand the innovative educational methods for learner engagement for residents

MODERATOR
Tara Zahtila, DO

10:00-10:30AM **Refreshment Break with Exhibitors**
(Exhibit Hall)

10:30-
11:25AM

PL2 **CLER Update 2023**

Kevin Weiss, MD, FACS
Chief Sponsoring Institutions and Clinical Learning Environment Officer
ACGME

Robin Wagner, RN, MHSA
Senior Vice President, CLER
ACGME

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Analyze your own organizational priorities and progress in addressing the CLER initiative
- Demonstrate a greater understanding of the CLER process as new priorities and initiatives are articulated
- Ensure each clinical learning environment is integrating residents appropriately into all critical processes and pathways

MODERATOR
Wilhelmine Wiese-Rometsch, MD, FACP

11:30AM-
12:40PM

Complimentary Boxed Lunch
AHME will provide the boxed lunch… you get to choose where to go with it!!

E3 **Ask the Experts**
This lunch features the popular "Ask the Experts" format from past years. Several speakers will be on-hand so that attendees may engage them with questions about their presentations, work, or other medical education topics of interest.

E4 **Poster Showcase**
Back this year is an exclusive showcase in which poster authors will give a presentation on their material. What's different is that you can listen while you eat lunch! In addition to the posters being on display for viewing and your being able to vote for your favorite, you can hear from the top three authors themselves about their work and scholarly activity (and maybe get a few ideas for your home office).

12:45-
1:40PM

TH7 COPAC **Through Forests and Mountains – Career Paths to Retain and Build an Effective GME Team**

David Aufdencamp, MBA
Associate DIO
Washington State University Elson S. Floyd College of Medicine

Jessica Wells, MEd
Institutional Manager GME
Washington State University Elson S. Floyd College of Medicine

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Use newly acquired tips to help teams be successful in a remote setting
- Create and modify position descriptions to include a career ladder that allows for professional growth and development as a Program Coordinator and Program Administrator
- Articulate lessons learned from a new sponsoring institution that started new programs 300 miles away during a pandemic and remotely
- Improve communication, morale, and engagement with your team, especially in a remote setting

MODERATOR
Angela Masters, MA, C-TAGME

12:45-
1:40PM

TH8 COIL **Quality Oversight - Leveraging a Committee and a Community to Optimize Program Quality**

Tara Zahtila, DO
Vice President, Academic Affairs & Deputy DIO
Northwell Health

Venice VanHuse, MPA
Vice President, Academic Affairs
Northwell Health

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify opportunities to improve institutional oversight of program quality and accreditation
- Establish a framework of procedures to optimize program evaluation, review, support, and assessment
- Develop a strategy to effectively engage your GME community in continual improvement

MODERATOR
Lilia Wilson, MBA, MPM

12:45-1:40PM

TH9 CTYPD

Transitional Year Review Committee Updates

Ashley Maranich, MD, FAAP, FIDSA
Assistant Dean, Clinical Sciences/ACGME TYRC Chair
Uniformed Services University

Cheryl Gross, MA, CAE
Executive Director, Anesthesiology, Radiation Oncology, and Transitional Year Review Committees
ACGME

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- List key recent updates to the ACGME TY Program Requirements
- Understand how to communicate with the TYRC using ADS annual updates
- Develop action plans to avoid common Program citations given by the TYRC

MODERATOR
Daniel Steigelman, MD, FAAAAI, FAAP

1:45-2:40PM

TH10 COPAC

Enhancing Your Resilience by Finding Meaning & Purpose in Your Work

Ramzan Shahid, MD
Vice Chair of Education
Loyola University Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss how meaning and purpose can enhance your resilience
- Understand your own values and how they contribute to meaning and purpose
- Develop your own work-related mission statement that will help bring meaning and purpose in your work

MODERATOR
Sharon Wilson, MS

1:45-2:40PM

TH11 COIL

MINUTES MATTER – the WHAT and the WHY of GMEC Minutes

Kimberly Baker-Genaw, MD, FACP
DIO
Henry Ford Health

Katherine McKinney, MD
Senior Associate Dean, GME/DIO
University of Kentucky College of Medicine

Elisa A. Crouse, MD, MS
Associate Professor of Obstetrics & Gynecology/ DIO/Assistant Dean for GME
University of Oklahoma College of Medicine

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Understand institutional requirements for GMEC minute documentation
- Apply templates and review content to improve GMEC minute documentation
- Improve efficiency in GMEC minute preparation
- Increase oversight and compliance of the GMEC by implementing improved GMEC minutes

MODERATOR
Nicole Qualls, JD, MPH

1:45-2:40PM

TH12 CTYPD

Leveraging Joint, Integrated and Track Opportunities for Your TY Program – A Primer

Rebecca Daniel, MD, FACP, DipABLM
Director of Transitional Year Residency and CME Programs
Trinity Health Ann Arbor Hospital

Julie B. McCausland, MD, MS, FACEP
Program Director
UPMC

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Demonstrate the value of partnering with external and internal advanced programs
- Demonstrate the process to develop and create a Joint Program from the "ground up" and working with NRMP
- Discuss the partnership that best suits your program's needs (categorical versus joint program)
- Identify other programming, curriculum, incentives to make your program more competitive in the Transitional Year Recruiting Cycle

MODERATOR
Neville Alberto, MBBS, MD, FACP

2:45-3:15AM

Refreshment Break with Exhibitors
(Exhibit Hall)

3:15-
4:10PM

TH13 **Redefining and Implementing DEI in your Training Program(s)**

COPAC

Denise De La Cruz, EdD
Program Administrator
MD Anderson Cancer Center

Melissa Dawson , MHA, DHA
Program Administrator
Memorial Sloan Kettering Cancer Centerr

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe relevant terms associated with Diversity, Equity and Inclusion (DEI)
- Discuss opportunities and challenges of implementing DEI in your program(s)
- Identify next steps to redefine your program(s) plan for DEI initiatives

MODERATOR
Brooke Moore, MBA, C-TAGME

3:15-
4:10PM

TH14 **Roadmap to Achieving Balance in your ACGME ADS Annual Update- A Great Team Makes All the Difference!**

COIL

Kelly N. Conlon, MS, C-TAGME
Senior Project Manager, Office of Academic Affairs
Northwell Health

Venice VanHuse, MPA
Vice President, Academic Affairs
Northwell Health

Elizabeth Madaio
Director, Medical Education
Northwell Health

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Provide program leadership (Program Directors, Associate Program Directors, Training Program Administrators) with a roadmap to adequately complete the Annual Update
- Describe the process by which DIOs can utilize GME professionals to significantly improve the Annual Update review and approval process
- Discuss our process for input/timely feedback to sufficiently address responses to citations, major changes, etc.
- Educate program leadership on the new specialty-specific program requirements, dedicated time and/or support allocated for various roles within the program

MODERATOR
Martha Wilkie, C-TAGME

3:15-
4:10PM

TH15 **Transitional Year Program Director Boot Camp**

CTYPD

Ashley Maranich, MD, FAAP, FIDSA
Assistant Dean, Clinical Sciences/ACGME TYRC Chair
Uniformed Services University

Mary Warden, MD, FACP
Program Director, Transitional Year Residency
West Virginia University

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Delineate the duties of a TY Program Director
- Understand the role and function of both the TY Program Evaluation Committee and Clinical Competency Committee
- Fluently discuss accreditation and compliance issues related to curriculum development and documentation for a Transitional Year Program

MODERATOR
Joanne Zhu, MD, MSc, FACP, FHM

4:15-
5:10PM

TH16 **Communication with Residents: What's Happening with Gen Z?**

COPAC

Kandice McLeod, EdS, MEd
Senior Program Manager
McGovern Medical School - University of Texas Health Science Center

Brooke Moore, MBA, C-TAGME
Consultant
Germane Solutions

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Differentiate each generation's unique communication style
- Discuss methods to effectively communicate across generations
- Identify key tactics to successfully engage with the latest generation – Gen Z

MODERATOR
Amy Stout

4:15-
5:10PM

TH17 **Refining Your Institution's GMEC Special Review Process**

COIL

Krista Lombardo-Klefos, MBA
GME Administrative Director
Cleveland Clinic

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the key elements of the Special Review process
- Identify the Institutional and Special Review roles and responsibilities in your institution
- Describe the program and GMEC roles in addressing action items
- Identify methods ongoing for institutional oversight and monitoring of special review and action items

MODERATOR
Lori Smith, MBA, MSL

4:15-5:10PM

TH18 CTYPD **Transitional Year Review Common Accreditation Concerns**

Ashley Maranich, MD, FAAP, FIDSA
Assistant Dean, Clinical Sciences/ACGME TYRC Chair
Uniformed Services University

Cheryl Gross, MA, CAE
Executive Director, Anesthesiology, Radiation Oncology, and Transitional Year Review Committees
ACGME

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Identify common areas of concern in Program Applications and Annual Reviews
- Build an action plan for citations issued by the TYRC
- Write a citation response that is concise yet complete

MODERATOR
Daniel Steigelman, MD, FAAAAI, FAAP

5:15-6:30PM **TYRC Individual Consultations**
15-minute time slots will be assigned on a first-come, first-served basis.

5:15-6:30PM **ECFMG/Intealth Individual Consultations**
15-minute time slots will be assigned on a first-come, first-served basis.

FRIDAY, APRIL 28

6:45-8:00AM **Continental Breakfast with Exhibitors**
(Exhibit Hall)

7:00-8:00AM **Council of Institutional Leaders (COIL) Breakfast Meeting**

Council of Transitional Year Program Directors (CTYPD) Breakfast Meeting

8:00-8:55AM

FR1 COPAC **Re-designing the GME Infrastructure to Support Continued Growth – One Block at a Time**

Sarah E. McIntyre, MA
Director, Graduate Medical Education
Geisinger

Stephanie Jones, BS, C- TAGME
Operations Manager, Graduate Medical Education
Geisinger

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Become familiar with how a multi-hospital system with over 50 training programs has re-defined the roles, titles, and position expectations of the Program Administrator position
- Identify opportunity for career growth through management, content area expertise and special project ownership for Program Administrators
- Implement resources to ensure standardization of processes, content area experts, and additional pathways for communication

MODERATOR
Despina Tsarouhis

8:00-8:55AM

FR2 COIL **Role of IMGs in U.S. Health Care – Looking Forward**

ChristineShiffer, MBA, MSL
Director, Regulatory Services
ECFMG/Intealth

Tracy Wallowicz, MSL
Vice President, External Relations & Chief of Staff
ECFMG/Intealth

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the role of international medical graduates (IMGs) in the U.S. health care system
- Discuss the efforts of ECFMG in coordination with other stakeholders to ensure a diverse pool of qualified IMGs are able to enter U.S. GME each year
- Explain the new process for non-standard fellowships for foreign national physicians on a J-1 visa

MODERATOR
Bret Stevens, MBA, C-TAGME

8:00-
8:55AM

FR3 CTYPD

Late-Breaking Concerns for TY Programs

Lori S. Weber, MD
Transitional Year Residency Program Director
Gundersen Health System

Rebecca Daniel, MD, FACP, DipABLM
Director of Transitional Year Residency and CME Programs
Trinity Health Ann Arbor Hospital

Neville Alberto, MBBS, MD, FACP
Transitional Year Residency Program Director
Sanford Health, University of North Dakota

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Describe problems in educational programming common to other TY programs and how these could be addressed
- Describe problems in resident assessment common to other TY programs and how these could be addressed
- Describe problems in program outcomes assessment common to other TY programs and how these could be addressed

MODERATOR
Daniel Steigelman, MD, FAAAAI, FAAP

9:00-
9:55AM

FR4 COPAC

The Great Debate: How to Optimize Your Work Environment

Lori Berryman
Residency Program Coordinator
Thomas Jefferson University - Sidney Kimmel Medical College

Nora Mary Gilgallon-Keele, AAS
Fellowship Program Manager
Vanderbilt University Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Review the types of work environments – on-site vs. hybrid vs. remote
- Discuss opportunities and challenges for each work environment type
- Identify strategies for optimizing your work environment

MODERATOR
Brooke Moore, MBA, C-TAGME

9:00-
9:55AM

FR5 COIL

Balancing Act: Management and Oversight of ACGME Accredited & Non-Physician Post-Graduate Education Programs

Michelle Valdez, MA
GME Administrative Director
San Antonio Uniformed Services Health Education Consortium

Timothy (TJ) Bonjour, DSc, PA-C
Graduate Allied Health Associate Dean
San Antonio Uniformed Services Health Education Consortium

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Define non-physician post-graduate programs as well as considerations for program management and accreditation oversight
- Describe institutional placement and leadership structure of non-physician post-graduate programs
- Define the value of non-physician post-graduate medical education
- Identify applicable policies in relation to non-physician post-graduate programs
- Develop an institutional strategy/approach to oversight of non-physician post-graduate programs

MODERATOR
Steven Craig, MD, MACP

9:00-
9:55AM

FR6 CTYPD

Good things come in small packages– Implementing a One-Year Quality Improvement and Patient Safety Curriculum

Joanne Zhu, MD, FACP, FSHM
Hospital Medicine, Transitional Year Residency Program Director
Wellstar Health System Kennestone Hospital

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Learn how to establish an effective one-year QIPS curriculum in a community hospital setting
- Identify the essential training elements for a quality curriculum
- Acquire effective training methods for QIPS training that are applicable for any one year training program
- Identify ways to integrate residents QI training with hospital-based quality initiatives
- Leverage local resources when setting up a condensed quality curriculum

MODERATOR
Lori Weber, MD

10:00-
10:30AM

Refreshment Break with Exhibitors
(Exhibit Hall)

10:30-
11:25AM

PL3 **The Ethics of Remediating the Struggling Medical Learner**

Jeannette Guerrasio, MD
Owner/Physician
Menerva at Semper Healthcare

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Explore the ethics of remediation including the impact on the individual learner, their colleagues and on the program as a whole
- Utilize an ethical framework to make academic decisions regarding remediation

MODERATOR
Ashley Maranich, MD, FAAP, FIDSA

11:30AM-
12:55PM

E5 **AHME Annual Business Meeting and Luncheon**

All registered attendees are invited to attend this annual business meeting and luncheon: part leadership report, part celebration, all delicious and fun. Pre-registration is required for this lunch. Ticket must be presented to be served and no on-site registrations will be available. Anyone without a ticket may attend the business meeting, but a lunch will not be guaranteed.

1:00-
1:55PM

FR7 **COPAC Hot Topics**

COPAC

Susan Tovar
Manager, Graduate Medical Education
BayCare Health System

Brooke Moore, MBA , C-TAGME
Consultant
Germane Solutions

Melissa Molina, MBA, C-TAGME
Senior Program Coordinator
Columbia University Vagelos College of Physicians and Surgeons

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Better understand the tools and resources available to Program Administrators and Coordinators
- Develop a better grasp on Program Operations
- Discuss topics identified by group assembled for the session

MODERATOR
Caroline Diez, MBA, C-TAGME

1:00-
1:55PM

FR8 **New Recommendations for the Remediation of Struggling Residents**

COIL

Jeannette Guerrasio, MD
Owner/Physician
Menerva at Semper Healthcare

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Review the evolution of the remediation of the struggling medical learner
- Cite the latest recommendations for helping struggling residents
- Apply these recommendations to your remediation efforts
- Realize the educational success of these new strategies for residents and your programs

MODERATOR
Catherine Eckart, MBA

1:00-
1:55PM

FR9 **Tracking our Habits: Using Lifestyle Medicine to Support Wellbeing**

CTYPD

Lynne H. Unikel, PhD
Behavioral Health Faculty -St. Luke's Family Medicine Residency - Anderson
St. Luke's University Health Network

Andrew J. Goodbred, MD, FAAP
Program Director - St. Luke's Family Medicine Residency - Anderson
St. Luke's University Health Network

Bradley Orr, MD
Resident - St. Luke's Family Medicine Residency - Anderson
St. Luke's University Health Network

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Describe the six pillars of lifestyle medicine
- Understand how one residency program uses the lifestyle medicine framework to help program members focus on their own wellbeing
- Design a wellbeing program that incorporates the six pillars of lifestyle medicine

MODERATOR
Julie B. McCausland, MD, MS, FACEP

2:00-
2:55PM

FR10 COPAC **Beyond the Basics: Best Practices for the Intermediate and Advanced Program Administrator/Coordinator**

Caroline Diez, MBA, C-TAGME
Manager, Graduate Medical Education
JPS Health Network

Elaine Danyew, C-TAGME
Program Coordinator, Leadership Preventive Medicine Residency
Dartmouth Hitchcock Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Learn best practices to take Program Operations to the next level
- Build personal networks to leverage the tools of other Program Administrators/ Coordinators
- Discuss topics identified by group assembled for the session

MODERATOR
Caroline Diez, MBA, C-TAGME

2:00-
2:55PM

FR11 COIL **Intervention for the Trainee in Acute Crisis**

Mark A. Warner, MD
Program Director-Pulmonary and Critical Care Medicine Fellowship
University of Texas Health Science Center at Houston

Vineeth A. John, MD, MBA
Program Director – Psychiatry Residency
University of Texas Health Science Center at Houston

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss the features of the clinical environment that can unmask stress and facilitate decompensation amongst medical trainees
- Describe recognition of warning signs for mental health crises among trainees
- Describe acute interventions for the trainee in crisis
- Explain ongoing assessment and evaluation of the trainee after crisis within the clinical environment

MODERATOR
Jill Herrin, MBA, C-TAGME

2:00-
2:55PM

FR12 CTYPD **Virtual reality: A longitudinal simulation curriculum for diversity, equity & inclusion**

Janeane Walker, PhD, RN
Director of Educational Outcomes GME/CME
Northeast Georgia Medical Center

James Rinehart, MPA, BS, CHSE
Director of Clinical Skills and Simulation
Northeast Georgia Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Discuss the significance of developing a longitudinal simulation curriculum related to diversity, equity, and inclusion (DEI)
- Identify the advantages of incorporating virtual reality (VR) into your DEI curriculum
- Understand how to design a VR scenario
- Explore the responsibilities that sponsoring institutions have regarding responsiveness to diverse patient populations as found in the common program requirements
- Evaluate the impact of a VR immersive experience related to race, age, and language throughout the session

MODERATOR
Neville Alberto, MBBS, MD, FACP

3:00-3:15PM **Refreshment Break**
(no exhibitors)

3:15-
4:10PM

FR13 COPAC **Caring for the Coordinator 2.0: Insights from the Research**

Glenda Mutinda, PhD
Director, Interprofessional Wellbeing
JPS Health Network

Holly Stewart, MS
Director, GME Wellness
Northeast Georgia Medical Center

OBJECTIVES
At the conclusion of this session, the learner should be able to:
- Explore recent studies around Program Coordinator well-being
- Review results of our Program Coordinator Professional Fulfillment and Self-Compassion Survey
- Discuss study implications for organizational and individual approaches to support Coordinator Well-Being

MODERATOR
Caroline Diez, MBA, C-TAGME

3:15-
4:10PM

FR14
COIL

COIL Hot Topics

Frederick Schiavone, MD
Division Vice President and DIO
HCA Healthcare/USF Morsani College of Medicine GME Programs

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Better understand ACGME changes to program and institutional requirements
- Employ new strategies for successful leadership in terms of collaboration, communication, and effectiveness in future DIO and central GME office activities
- Reflect on experiences and current climate in home institution
- Discuss timely topics identified by the group assembled for the session

MODERATOR
Catherine Eckart, MBA

3:15-
4:10PM

FR15
CTYPD

Positive Vibes: Creating a Culture of Civility and Respect in Your Clinical Learning Environment

Gregory M. Bump, MD, FACP
UPMC Medical Education DIO/Professor of Medicine
UPMC Medical Education

Karen E. Schoedel, MD
Professor of Pathology
UPMC Medical Education

OBJECTIVES
At the conclusion of this session, the learner should be able to:

- Describe what is meant by a "Culture of Professionalism" in medicine
- Discuss the impact of civility and respectful behaviors in systems
- Create a conversation to determine and further assess a "Culture of Civility and Respect" in the Clinical Learning Environment
- Improve awareness of methods to address lapses in professional behavior at the program and institutional levels

MODERATOR
Joanne Zhu, MD, MSc, FACP, FHM

General Conference Information

Who Should Attend

The 2023 AHME Institute is designed for allopathic and osteopathic Directors and Administrators of Medical Education; Program Directors; Chiefs of Departments; Medical Directors; Directors and Administrators of Undergraduate, Graduate and Continuing Medical Education; Chief Academic Officers; Designated Institutional Officials; Coordinators of Medical Education; and all others who by virtue of their position and orientation are involved in medical education.

Exhibitor Attendees

Exhibitors receive two institute registrations with their exhibit fee and are encouraged to attend educational sessions to better understand the needs of the medical educational professional. Be aware that no direct selling or distribution of marketing materials may occur during educational sessions.

ACCME Accreditation Statement

The Association for Hospital Medical Education is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

AMA Credit Designation Statement

The Association for Hospital Medical Education designates this live activity for a maximum of 19.25 *AMA PRA Category 1 Credit(s)*™. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

AHME Institute Health & Safety

AHME members look forward to gathering for the first time since 2019. They do so recognizing that travel to and attendance at a large gathering includes the possibility of being exposed to COVID-19.

Vaccination has been encouraged/required by hospitals and health care systems. Thus, we anticipate that virtually all attendees will have taken this measure and will not be requesting verification.

We ask that registrants not attend the Institute if experiencing symptoms of COVID-19 and that attendees self-isolate if symptoms develop during the conference.

Masks will be encouraged but not required. Attendees will need to determine their level of comfort with this during meals and sessions, as well as in public spaces at the venue and in the city.

Colored stickers will be provided that attendees can place on their badges to identify their level of comfort in interacting with colleagues. Attendees should respect the comfort level of others.

The health and safety of AHME members and those attending the Institute is our first priority. As such, these policies are subject to modification depending on recommendations from the Center for Disease Control and Prevention (CDC) and federal, state, and local health authorities at the time of the meeting.

Tax Considerations

AHME is a non-profit 501(c)(6) organization. IRS Code Section 162 permits an income tax deduction for educational expenses undertaken to: (1) maintain or improve skills required in one's employment or other trade or business, or (2) meet express requirements of an employer or a law imposed as a condition to retention of employment.

Special Note for the Disabled

The Association for Hospital Medical Education wishes to ensure that no individual with a disability is excluded, denied services, segregated or otherwise treated differently from other individuals because of the absence of auxiliary aids and services. If you have special needs, please contact AHME's headquarters at (724) 864-7321 or fax (724) 864-6153.

Hotel Reservations

Attendees of the AHME 2023 Institute staying at the **Austin Marriott Downtown** will enjoy a discounted group rate of **$239 single-double occupancy** plus applicable taxes and fees (currently 15.604%). Advance reservations must be made on or before the **reservation cut-off date of April 14, 2023** to qualify for the group rate. Reservations can be made by **calling 1-512-608-4458 or 1-888-236-2427,** but the best way is by visiting the **hotel link at www.AHME.org**. If reserving online, check to see that the group listed is AHME and the group rate is correct. Be sure to say you are with the **A-H-M-E group** when requesting the group rate. Check-in is at 4:00 p.m. and check-out is by 11:00 a.m. Call the hotel for the terms of early or late check-in/check-out.

Scammers sometimes target the registration process for the events offered by professional organizations. Please be advised that registrations for the AHME Institute can only be completed through our registration portal, which can be accessed here.

The Association does not subcontract our marketing or registration activities to any other organizations. Registrations made through other sites cannot be honored and AHME is unable to refund fees mistakenly paid through any other registration sites.

Please report any unauthorized solicitations for registrations to info@ahme.org.

Registration Information

Payment

AHME's online registration accepts pay-by-check as well as credit card payments. The registration form can be accessed on the Events tab at www.AHME.org. You will receive an invoice for pay-by-check requests and a receipt for credit card payments.

If you are unable to complete your registration online, please contact the AHME office at (724) 864-7321.

Confirmation of Registration

Confirmation of conference registration will be provided by AHME Headquarters via e-mail only.

Photos/Video Recordings

Photos and video recordings may be taken during the AHME Institute. By registering, you agree to having any photos or video footage of your likeness used in future digital and print publications and marketing materials, or for any other lawful purpose, without financial compensation or royalties.

Online Educational Materials

For 2023, paid registrants will have access to a conference app for downloading presentations. The app will also have the capability for making notes and take-away points. A few days before the conference, all available presentations will be posted to the conference app. Each attendee will have access to the app and is asked not to share the log-in information with others. The app will also allow attendees to complete session/conference evaluations and to receive certificates of attendance or for CME credit.

Cancellation Policy

Cancellations must be by written request to the AHME Staff Accountant (tricia@ahme.org). Reimbursements for cancellations will be made according to the following schedule regardless of when your registration was received.

Cancellation on or before March 12, 2023 – $100 cancellation fee

Cancellation from March 13, 2023 to on or before April 9, 2023 – 35% cancellation fee

Cancellation on or after April 10, 2023 – No refund

Information

For general information regarding registration, contact AHME Headquarters:

phone: 724-864-7321

fax: 724-864-6153,

email: info@ahme.org

AHME Institute Registration Fees

Registration Category	AHME Member*	AHME Non-Member
On or Before Jan. 1	$825	$975
Jan. 2 - Jan. 29	$875	$1,025
Jan. 30 - Apr. 16	$925	$1,075
On or After Apr. 17	$975	$1,125

The full conference registration fee for the 2023 AHME Institute includes access to the mobile app with materials; online access to handouts; entrance to educational sessions; CME credit; continental breakfasts on Wednesday, Thursday, and Friday mornings; refreshment breaks on Wednesday, Thursday, and Friday; the reception on Wednesday; and the box lunch on Thursday.

AHME Institute registrants are welcome to attend the Annual Business Meeting & Luncheon on Friday. All bona fide first-time registrants may also attend the Welcome Lunch on Wednesday. Advance registration is required to receive a ticket for each of these meals and no on-site registrations will be accepted. Welcome Lunch registrants will be notified if they are eligible to attend.

Individuals who register for the full conference are welcome to attend the CTYPD track as well as any other sessions of interest over the three days. Individuals with specific interest in Transitional Year can pay a reduced rate for the day and a half of the Institute pertaining to that track. The following fees are not surcharges, but the cost for attending only the specified track.

CTYPD Program Registration Fee

TY Program Directors are able to select a registration option that includes access to the mobile app with materials; online access to handouts; entrance to the plenary session on Thursday morning; CME credit; the box lunch on Thursday; entrance to CTYPD educational sessions on Thursday and Friday; continental breakfast and breaks on Friday; and the Annual Business Meeting & Luncheon on Friday.

NOTE: CTYPD program-only registrants will be eligible to check in and attend sessions beginning Thursday at 10:00 a.m.

Registration Category	CTYPD Program
AHME Member*	$575
AHME Non-Member	$675

** In order to qualify for registration at the member rate, you must have a current Individual membership with AHME or be designated as a current representative on an Institutional membership. If you are an employee of a member institution but your specific name is not in the AHME database, you must register at the non-member rate.*