



Association for Hospital Medical Education

**Academic Leadership & Professional Development (ALPD) Planning Meeting**

Tuesday, July 27, 2021 -- 9:00 a.m. - 12:00 p.m. Eastern

Virtual Meeting in lieu of In-Person

**AGENDA**

- |                    |  |                           |
|--------------------|--|---------------------------|
| 9:00 – 9:05 a.m.   | Call to order  | S. Greenwood-Clark, Chair |
| 9:05 – 9:15 a.m.   | Recap of Session Selection Process to Date                       | S. Greenwood-Clark        |
| 9:15 – 11:15 a.m.  | Finalizing 2022 Program Template                                 | S. Greenwood-Clark/Group  |
|                    | a. Council Tracks – COIL; COPAC; CFPD; CTYPD                     |                           |
|                    | b. Other Session Considerations                                  |                           |
|                    | c. Plenary   |                           |
|                    | d. Miro activity   |                           |
| 11:14-11:45 am     | Assignment of Coordinators                                       |                           |
| 11:45.– 12:00 p.m. | 2022 Program Next Steps  | S. Parsons                |
|                    | a. Disclosure Forms  |                           |
|                    | b. Projected 2022 Institute Budget Process                       |                           |
|                    | c. Review of session coordinator responsibilities and timeline   |                           |
|                    | d. Topic Development Worksheets                                  |                           |
| 12:00 p.m.         | 5. Adjourn   |                           |
|                    | (Next Meeting: Monday, September 13, 2021 at 11:00 a.m. Eastern) |                           |