Getting Practical with AI: Strategies to Prepare for APE Season

Tuesday, October 7, 2025
1:00-2:00 p.m. Eastern

This session will offer a practical roadmap for using AI tools like ChatGPT to support the Annual Program Evaluation (APE) process, from data synthesis to documentation. Drawing from our experience using generative AI across more than 125 APE reviews, we will demonstrate how even low-barrier AI tools can help programs and institutions reduce manual effort, identify gaps, and prepare earlier and more effectively.

With a focus on "how to start," this session will include examples, prompting techniques, and realistic use cases for DIOs, PDs, and PCs. We will also share strategies to engage institutional stakeholders in planning conversations before the next APE season.

OBJECTIVES:

- Describe practical ways generative AI can support the APE workflow
- Use prompting strategies and tools to begin applying AI to current or upcoming APE preparation tasks
- Identify early engagement strategies to align institutional stakeholders and educate others on where AI adds value

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